

Hamilton County Commissioner's Court

Regular Session

Tuesday, October 14, 2025

9:00 a.m.

Hamilton County Commissioner's Court met on Tuesday, October 14, 2025, at 9:00 a.m. with the following members present: County Judge James Yates, Commissioners Keith Curry and Dickie Clary. Commissioners David Ogle was absent due to FEMA "drive outs" and Johnny Wagner was absent due to vacation. Judge Yates called the meeting to order and a quorum was established. Commissioner Clary led the invocation and all followed with the pledges.

There were no open comments today.

There were no Budget Adjustments (L.I.T.) to consider.

The Court considered the following Consent Agenda:

- a. Approve the Minutes from September 23, 2025*
- b. Approve Departmental Reports*
- c. Expense Register in the amount of \$87,991.21*
- d. Expense Register in the amount of \$51,523.18*
- e. Expense Register in the amount of \$56,627.96*
- f. Correction of check #70651 - \$3,253.00 – removed/duplicate check*
- g. Correction of check #70624 - \$10.00 – removed/duplicate check*
- h. Payroll in the amount of \$89,267.26*
- i. Ratify Building and Use Request – Grass Roots national Night Out – October 7, 2025, 6:30-8:30*
- j. Bonds – Micah Looke, Warren Hartley, William Hines IV, Ronald Schmidt – Sheriff's Department*

Commissioner Clary made a motion to approve the Consent Agenda as presented and Commissioner Curry seconded the motion. The Court approved the Consent Agenda with a 3-0 vote.

Hamilton County Personnel Update:

New Hire:

Julie Ingram, Communications – Full Time

Teodoro Pineda, Sheriff's Department – Full Time

Levi Meurer, Communications – Full Time

Position Changes:

Kendall Scott – Full Time to Part Time

No Hamilton County Treasurer's Report at this time.

No Hamilton County Investment Report at this time.

Hamilton County Infrastructure Update:

Commissioner Curry stated that we are currently just waiting for Bullard to start the construction on the tear down of the old drive thru in the back parking lot of the Annex building.

Communications Update:

Currently the Communications Department is fully staffed with three full time employees fully trained, one part time fully trained and five full time either in or finishing up their training. Lacy Alexander is still looking for another employee to replace the part time employee. Call volume for the month of September was 1,732 calls for service which is 248 more than the call volume in September 2024. The total calls for September were 2,786 with 419 being 911's and 2,367 administrative calls with one text to 911 call. The 911 calls are being answered within 5 seconds which is the National standard.

Hamilton County Law Enforcement Update for September:

Reports: 105 written

Arrests: 13 (8 males, 5 females); 17 Felony charges and 3 Misdemeanor charges

Traffic Stops: 232 stops made resulting in 93 violations and 190 warnings

Bailiff:

- ***Attorney General – 1 hour***
- ***County Court – 1 hour***
- ***District Court – 4 hours; 2 bailiffs***
- ***Justice of the Peace – 2 hours***

Civil Process: Served 19 Citations that took 32 attempts

Calls for Service: responded to 920 calls for service

Drug Seizure: 4.6g of methamphetamines, 3.86oz of marijuana and 24g of mushrooms

Inmate Transport: Completed 27 inmate transports

Open Records Requests: Completed 34 records requests totaling \$161.23 in revenue.

No discussion on the Burn ban at this time.

The Court lightly discussed several key points of the potential applicants for the position of Financial Director for Hamilton County. The Court decided it would be best to schedule a Special Session Commissioners Court when all members of the Court can be present before deciding which applicant is best suited for Hamilton County.

Benjamin Hester and his younger sister gave an oral presentation to the Court in regards to the 4-H program. Mr. Hester and his sister spoke about the animals they get to show, the history of the 4-H program and how the 4-H program helps build and shape the youth. The Commissioners Court signed a Proclamation for National 4-H Week, October 5-11, 2025.

Phil with Armstrong, Vaughn & Associates, P.C. presented the findings of the outside audit, fiscal year ending September 30, 2024. Key areas of improvement for the County include; Record Retention and Transparency through the use of the Tyler ERP Pro system to its capacity, Clearing Account Reconciliations, Capital Asset Tracking and Depreciation by utilizing the Tyler ERP Pro system, Custodial Bank Balances, TCDRS Contribution Rate and Purchasing Policy Compliance. Further details of the outside audit can be found in the Commissioners Court records in the County Clerks office.

The Commissioners Court discussed the engagement letter with Armstrong, Vaughn and Associates, P.C. to begin on the upcoming outside audit for Hamilton County. Commissioner Clary made a motion to sign the engagement letter and Commissioner Curry seconded the motion. The Commissioners Court approved the letter of engagement for the outside audit with Armstrong, Vaughn and Associates, P.C. with a 3-0 vote.

The Commissioners Court discussed the 2026 Hamilton County Resolution Indigent Defense Grant Program. Commissioner Clary made a motion to approve the Resolution; Commissioner Curry seconded the motion. The Court approved the 2026 Hamilton County Resolution Indigent Defense Grant Program with a 3-0 vote.

Judge Yates read aloud a letter from District Judge Shaun Carpenter. The letter presented to the Court was a Notice of Termination of Appointment for Assistant Auditor Kimberly Kaczmarczyk.

The Court discussed the Appointment of Hamilton County Health Officer. Commissioner Clary made a motion for Dr. Randy Lee and Commissioner Curry seconded the motion. The County Health Officer appointment is a 2-year appointment. The Commissioner Court approved the Appointment of Dr. Randy Lee as the Hamilton County Health Officer with a 3-0 vote.

The Court discussed the request from the County Clerks Office to allow funds from 403-4840-Election Expense to be rolled into the 058-Dedicated Election Fund at the end of each fiscal year in order to build funds for the County's portion of the next HAVA Grant offered. Commissioner Clary made a motion to approve the request and Commissioner Curry seconded the motion. The Commissioners Court approved the funds to be rolled over into the dedicated election fund at the end of each fiscal year with a 3-0 vote.

No discussion on the FY 2025-2026-2027 Budget Workshop.

Hamilton County Phase II Tower update – The Counties 20% financial payment has been made and the construction should begin sometime in October.

FEMA Workshop:

Lacy Alexander, Johnny Wagner and David ogle were all doing ride outs with FEMA and TDEM today. The next scheduled FEMA meeting will be on October 21, 2025 at 10:00 am.

Adjourned at 9:57 am

Judge James Yates

Attest:

Rachel Geeslin
County Clerk

